

DEPARTMENT OF LABOR AND EMPLOYMENT
PROFESSIONAL REGULATION COMMISSION
Regional Office IV-B (MIMAROPA)

FY 2021 Annual Procurement Plan Non-CSE (per approved GAA)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000 310100100001000	Training Expenses	PRC Region IV-B	No	NP-53.5 Agency-to-Agency	within 2021	within 2021	within 2021	within 2021	GoP	137,000.00	137,000.00	-	Various trainings for employees of PRC Region IV-B.
100000100001000 310100100001000 310100100002000 310200100001000 310200100002000 310200100003000 310200100004000 310300100001000	Office Supplies Expenses	PRC Region IV-B	No	Shopping	within 2021	within 2021	within 2021	within 2021	GoP	1,470,939.00	1,470,939.00	-	Common office supplies not available at DBM-PS
100000100001000 310100100001000 310100100002000 310200100001000 310200100002000 310200100003000 310200100004000 310300100001000	Janitorial and Cleaning Supplies	PRC Region IV-B	No	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	383,151.60	383,151.60	-	Janitorial and cleaning supplies not available at DBM-PS
100000100001000 310100100001000	Drugs and Medicines Expenses	PRC Region IV-B	No	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	10,000.00	10,000.00	-	Drugs and Medicines Expenses
100000100001000 310100100001000	Gasoline, Oil & Lubricants	PRC Region IV-B	No	NP-53.14 Direct Purchase of POL Products and Airline Tickets	within 2021	within 2021	within 2021	within 2021	GoP	90,970.00	90,970.00	-	Fuel, gas and lubricant expenses
100000100001000	Semi-Expendable - ICT Equipment	PRC Region IV-B	No	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	26,000.00	26,000.00	-	Semi-Expendable - ICT Equipment
100000100001000 310100100001000	Water Expenses	PRC Region IV-B	No	NP-53.5 Agency-to-Agency	within 2021	within 2021	within 2021	within 2021	GoP	124,000.00	124,000.00	-	Water Expenses
100000100001000 310100100001000	Electricity Expenses	PRC Region IV-B	No	NP-53.5 Agency-to-Agency	within 2021	within 2021	within 2021	within 2021	GoP	294,000.00	294,000.00	-	Electricity Expenses
100000100001000 310100100001000	Postage and Courier Services	PRC Region IV-B	No	NP-53.5 Agency-to-Agency	within 2021	within 2021	within 2021	within 2021	GoP	135,000.00	135,000.00	-	Including all the outgoing transmittals
100000100001000	Telephone Expenses - Mobile	PRC Region IV-B	No	Shopping	within 2021	within 2021	within 2021	within 2021	GoP	2,000.00	2,000.00	-	Incoming and outgoing communication (national and local calls)- mobile phone
100000100001000 310100100001000	Telephone Expenses - Landline	PRC Region IV-B	No	NP-53.5 Agency-to-Agency	within 2021	within 2021	within 2021	within 2021	GoP	150,000.00	150,000.00	-	Incoming and outgoing communication (national and local calls)- landline
100000100001000	Internet Subscription Expenses	PRC Region IV-B	No	Shopping	within 2021	within 2021	within 2021	within 2021	GoP	17,000.00	17,000.00	-	Internet load used for emergency circumstances
100000100001000	Janitorial Services	PRC Region IV-B	No	NP-53.5 Agency-to-Agency	within 2021	within 2021	within 2021	within 2021	GoP	9,000.00	9,000.00	-	Janitorial Services
100000100001000 310100100001000	Security Services	PRC Region IV-B	No	Competitive Bidding	within 2021	within 2021	within 2021	within 2021	GoP	1,024,000.00	1,024,000.00	-	Security Services
100000100001000	Repairs and Maintenance - Office Equipment (CO)	PRC Region IV-B	No	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	107,000.00	107,000.00	-	Repair and maintenance of office equipment
100000100001000	Repairs and Maintenance - Information and Communication Technology (CO)	PRC Region IV-B	No	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	25,000.00	25,000.00	-	Repair and maintenance of ICT equipment
100000100001000	Repairs and Maintenance - Communication Equipment (CO)	PRC Region IV-B	No	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	12,000.00	12,000.00	-	Repair and maintenance of communication equipment
100000100001000	Repairs and Maintenance - Motor Vehicles (CO)	PRC Region IV-B	No	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	12,000.00	12,000.00	-	Repair and maintenance of Motor Vehicles
100000100001000 310100100001000	Repairs and Maintenance - Furniture and Fixtures (CO)	PRC Region IV-B	No	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	65,000.00	65,000.00	-	Repair and maintenance of Furnitures and fixtures- CO
310100100001000	Taxes, Duties and Licenses	PRC Region IV-B	No	NP-53.5 Agency-to-Agency	within 2021	within 2021	within 2021	within 2021	GoP	33,000.00	33,000.00	-	Taxes, Duties and Licenses
100000100001000 310100100001000	Fidelity Bond Premiums	PRC Region IV-B	No	NP-53.5 Agency-to-Agency	within 2021	within 2021	within 2021	within 2021	GoP	158,000.00	158,000.00	-	For the cash collecting and disbursing officer and for the special collecting and disbursing officer.
100000100001000	Insurance Expenses	PRC Region IV-B	No	NP-53.5 Agency-to-Agency	within 2021	within 2021	within 2021	within 2021	GoP	10,000.00	10,000.00	-	Insurance coverage of the PRC Robinsons Paawan service center's contents
100000100001000	Advertising Expenses	PRC Region IV-B	No	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	3,000.00	3,000.00	-	Costs incurred for advertisement such as publishing invitations to bid and other authorized government advertisements.
100000100001000	Printing & Publication	PRC Region IV-B	No	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	11,000.00	11,000.00	-	Costs of printing and binding of manuscripts/documents, forms, manuals, brochures, pamphlets, and the like.

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100000100001000 310100100001000 310200100002000	Representation Expenses	PRC Region IV-B	No	NP-53.9 - Small Value Procurement	within 2021	within 2021	within 2021	within 2021	GoP	99,000.00	99,000.00	-	Representation expenses incurred during official functions and meetings.
100000100001000 310100100001000	Rents - Building and Structures	PRC Region IV-B	No	Competitive Bidding	within 2021	within 2021	within 2021	within 2021	GoP	922,000.00	922,000.00	-	Rents - Building and Structures

Total MOOE 5,330,060.60

Total Capital Outlay

GRAND TOTAL

5,330,060.60

Prepared by:

CHRISTOPHER M. TORRES
RBAC Secretary

NOREEN M. ALBRANDO
RBAC Secretariat Member

APRIL V. CATAQUIZ
RBAC Secretariat Member

Certified Funds Available/ Certified Appropriate Funds Available

RINA R. DADOR
Accountant III

SHERYL L. RODRIGO
Budget Officer

Recommending Approval:

REGIONAL BIDS AND AWARDS COMMITTEE

REYNALDO D. AGCAGIL
Chairperson

MARIA LILIBETH L. ESCLANDA
Vice-Chairperson

RINGO D. DAGUISON
Member

JANSSEN M. QUINTO
Member

MA. JIMEE A. OTIECO-MERLE
Member

RAYMUND D. ALVINEZ
Provisional Member

JEFFREY A. ABELLA
Provisional Member

Approved by:

REYNALDO V. CRISTOBAL
OIC, Office of the Regional Director